

**INDIAN HILL EXEMPTED VILLAGE SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES  
Regular Meeting of April 18, 2017**

A regular meeting of the Indian Hill Exempted Village School District was held on Tuesday, April 18, 2017, at 6:00 p.m., in the Indian Hill High School Multipurpose Room, 6865 Drake Road, Cincinnati, OH 45243 in accordance with notices sent to each member. The meeting was called to order and roll call showed the following members as present:

Mrs. Aichholz  
Mrs. Johnston

Mr. Fiore  
Mrs. Lewis

Dr. Hooker

Also present were Mark Ault, Mark Miles, Melissa Stewart, Jim Nichols, Andrea Brady and Mick Davis.

**EXECUTIVE SESSION (041703)** Mrs. Lewis moved, seconded by Mrs. Johnston, to move into Executive Session at 6:01 p.m. to discuss O.R.C. 121.22(G)(6) – Details relative to security arrangements and emergency response protocols. Roll call vote was as follows:

Mrs. Aichholz  
Mrs. Johnston

Mr. Fiore  
Mrs. Lewis

Dr. Hooker

Also present in Executive Session were Dr. Ault, Dr. Miles, Dr. Stewart, Mr. Nichols, Mrs. Brady and Mr. Davis. Dr. Ault, Dr. Miles, Dr. Stewart, Mr. Nichols, Mrs. Brady and Mr. Davis were excused from the executive session at 6:44 p.m. The Board reconvened its regular meeting at 6:50 p.m.

**RECESS (041704)** Mr. Fiore moved, seconded by Mrs. Aichholz, to recess the regular meeting of the Indian Hill Board of Education at 6:50 p.m. and reconvene at 7:00 p.m. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

The Board reconvened its regular meeting at 7:00 p.m. with all members present.

Also present were Dr. Miles, Mr. Davis, Dr. Ault, Dr. Stewart, Mr. Nichols, Mrs. Brady, Tracy Quattrone, Karen Bare, Anne Kuhn, Lori Klinedinst, Mary Siegel, Jeff Damadeo, Arline Pique, Kristi Otten, Bridgette Ridley, Heather Koester, Steve Seeger, Mark Richardson, Phil Clary, Barbara Sharp, Tim Sharp, Rick Adams, Trista Emmons and others.

**PLEDGE OF ALLEGIANCE** – Dr. Miles led the recitation of the Pledge of Allegiance with those in attendance.

**ADOPTION OF REGULAR MEETING AGENDA (041705)** Mrs. Lewis moved, seconded by Mrs. Johnston, to adopt the agenda of the regular business meeting of the Indian Hill Board of Education as presented. All members voted aye. Motion carried.

**CORRESPONDENCE AND ANNOUNCEMENTS** – Dr. Miles invited Katherine Sharp, Indian Hill High School senior, to come forward. Katherine recently competed in the Overture Awards Competition, the area's largest solo arts competition in six artistic disciplines: creative writing, dance, instrumental music, theatre, visual art, and vocal music. Katherine was named the champion of the Vocal Music category and received a \$4,000 cash prize. Katherine performs with the May Festival Youth Chorus, a highly-competitive community-based chorus affiliated with the May Festival Chorus, the Indian Hill High School Premieres, and the Indian Hill Church Choir. She has competed in the Schmidt Vocal Competition and has sung the national anthem at Cincinnati Reds and Bengals games. Next year, Katherine plans to continue her passion for music by pursuing a Bachelor of Music degree in vocal performance.

Several of our staff members who lead music education in our district are with us this evening and Dr. Miles asked them to come forward. In early April, for the third year in a row, the National Association of Music Merchants (NAMM) has recognized our School District as one of the Best Communities for Music Education (BCME). Our District is one of only 527 school districts nationwide recognized for this distinction in 2017. In its 18th year, this program recognizes the commitment of school administrators, Boards of Education, community leaders, teachers, and parents who believe in music education and are working to ensure that it is part of a complete education for all children. This program evaluates a variety of factors including: budgetary commitment to music; opportunities to learn music; the presence of highly qualified, certified music teachers; adherence to state and national standards; types of musical experiences offered; and opportunities for performance and competition, among others.

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This recognition is another testament to the quality of our staff and students and their commitment to excellence. Thanks to each of you for your efforts to bring music to our ears and lives.

Dr. Miles asked all of our principals to come forward. Earlier this year, the College Board notified me that our District was one of only 433 Districts across the United States and Canada selected for the 7th Annual AP Honor Roll. Districts on the AP Honor Roll have simultaneously increased access to Advanced Placement coursework while maintaining or increasing the percentage of students earning scores of three or higher on AP exams. According to the College Board, Honor Roll Districts defy the expectation that expanding access automatically results in a decline in the percentage of exams earning scores of three or better. We recently received a resolution from the Ohio Senate recognizing the District as well. I extend my congratulations to our students, staff members, families, and community for their hard work and commitment to outstanding academic performance. And I want to thank our principals for their continued leadership of a very strong academic program at the Primary, Elementary, Middle, and High School.

**FIRST READING: TEXTBOOK ADOPTION** – Dr. Miles presented to the Board of Education the first reading of a new textbook for AP Human Geography. As this is the first reading, the textbook will be available at District Office for review by students, parents, and community members until the second reading in May.

**SECOND READING AND ADOPTION OF SCHOOL CALENDAR (041706)** Dr. Miles presented the second reading and adoption of the 2018-2019 school calendar which mirrors the 2017-2018 school calendar. As you recall, the first reading of this calendar and public hearing occurred on March 14. While no feedback was received at that meeting, feedback was received from some families via email following that Board meeting, both in opposition to and in favor of the proposed start date of August 16. Following the public hearing, feedback was gathered from administrators, staff members, and parents about the draft calendar. There are a variety of factors when crafting the school calendar, and a shift in one priority may impact another. In some cases, competing priorities may exist, and preferences from stakeholders vary as well. Individual stakeholders often have different opinions about when the first day of school should be scheduled, when the first semester should conclude, when professional development should be provided to staff members, the length of the holiday break, the length of Spring Break, the number of days that should be included within each semester, and when the school year should conclude. Dr. Miles contemplated all of the feedback provided as well as the many factors involved with a school calendar. In considering this feedback and the many factors involved, Dr. Miles did not make any revisions to the recommended calendar from the first reading to the second reading. Mrs. Aichholz commented on calendar addressing a minimum date. Mrs. Lewis commented on scheduling graduation on a Friday and making that a fixture. Dr. Hooker felt that a “no earlier than” date should be fixed. Mr. Fiore was comfortable with any date.

With no further discussion, Mr. Fiore moved, seconded by Mrs. Johnston, to adopt the student calendar for the 2018-19 school calendar.

Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**OVERNIGHT FIELD TRIPS (041707)** Mr. Fiore moved, seconded by Mrs. Johnston, to approve the following overnight field trips.

- IHHS Robotics World Competition for VEX Robotics - Louisville, KY, April 19-22, 2017
- IHHS International DECA Career Development Conference - Anaheim, CA, April 26-30, 2017

Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**PERSONNEL ACTIONS (041708)** Mr. Fiore moved, seconded by Mrs. Johnston, to approve the following personnel matters as recommended by the Superintendent:

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Retirements/Resignations

Brianna Miller, Custodian, resignation effective July 31, 2017  
Arline Pique, Director of Technology, resignation effective July 31, 2017  
Mary Jannsens, Education Aide, retirement effective May 25, 2017  
Julie Engelbert, Kdg Teacher, resignation effective July 31, 2017  
Michael Voynovich, MS Asst. Principal, resignation effective July 31, 2017  
Karen Bare, HS Interim Principal, resignation effective July 31, 2017

Non Renewals of Limited Contracts - At End of 2016-17 School Year

Karen Cooper, Sub Bus Driver	Michele Diemler, Sub Bus Driver
Frank Fazzio, Sub Bus Driver	Doug Frankenberg, Sub Bus Driver
Julia Friedhoff, Sub Bus Driver	David Gentry, Sub Bus Driver
Cathy Smith, Sub Bus Driver	Debara Werling, Sub Bus Driver
Patricia Elam, Sub Custodian	Robin Anderson, Sub Custodian
David Frey, Sub Instructional Aide	

Approval of Administrative Contracts - beginning 2017-2018 year

Barb Leonard, Transportation Supervisor, 3 years, August 1, 2017  
Tracy Quattrone, Dir. of Pupil Services, 1 year, August 1, 2017  
Bridgette Ridley, MS Principal, 3 years, August 1, 2017  
Melissa Stewart, ES Principal, 3 years, August 1, 2017  
Ken Stegman, Facilities Director, 3 years, August 1, 2017

Classified Employment Contract Recommendations 2017-2018 School Year

Carver Cook, Custodian, 2 years	Chad Graham, Custodian, 2 years
David Tudor, Maintenance, 2 years	Kendra Leonard, Media Aide, Continuing
Carolyn Anderson, Secretary, Continuing	Cheryl Noes, Secretary, Continuing
Karen Post, Guidance Secretary, Continuing	Vickie Williamson, Secretary, Continuing
Jonathan Cobb, Instructional Aide, 2 years	Renee Schumacher, Instructional Aide, 2 years
Lisa Ledwin, Instructional Aide, Continuing	Amy Estep, Instructional Aide, Continuing
Kathleen Reid, Bus Driver, Continuing	Douglas Rich, Bus Driver, Continuing
Donna Sanderson, Bus Driver, Continuing	Timothy Sheehy, Bus Driver, Continuing
Nick Darnell, Transportation Admin Assistant, Continuing	
Renee Maginn, Health Service Specialist, 2 years	Shari Boys, School Nurse, 2 years

Approval of Summer Help

Darlene Cramer, Custodian, \$10/hr	Nick Childs, Custodian, \$10/hr
Noah Green, Custodian, \$10/hr	Liesel Schmitz, Custodian, \$10/hr
Ben Shaw, Custodian, \$10/hr	Joe Fitzwater, Custodian, \$10/hr
Cole Tameris, Custodian, \$10/hr	Jake Childs, Custodian, \$10/hr
Robin Schatzman, Custodian, \$10/hr	Laura Caudill, Custodian, \$10/hr
Pamela Anderson, Custodian, \$10/hr	Dylan Dykes, Summer Tech, \$12/hr

Approval of Classified Substitutes for the 2016-2017 School Year

Karen Cooper	Doug Frankenburg	Julia Friedhoff
Dave Gentry	Frank Fazzio	Cindy Ketterer
Paul Ketterer	David Pique	Debara Werling
Cathy Smith	Michele Diemler	Brian Beiersdorfer
Bobbi Brafford	Brian Burgess	Kathleen Clark
Diana Cole	Donna Collins	Brian Dunn
David Frey	Paul Glasser	Jennifer Henz
Jessica Hess	Maria Hornsby	Lynda Jeep
Gerald Korosec	Julie Kral	Pamela Larsen
Ralph McGee	Kathleen Mileham	Lucy Pavlick
Jennifer Ratliff	Holly Rice	Pamela Roadruck
Annette Romansky	Erica Snell	Melanie Snell
James VanOrsdel	Chelsea Weaver	

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**Tuition Reimbursement**

Jami Wallbank, US Constitution, University of LaVerne, \$115.00  
Julie Mascaritolo, Challenge Book Study A, Ashland University, \$175.00  
Laura Monahan, Service Learning & Community, University of Dayton, \$200.00  
Marcia Tuznik, Mark Making on Fabric, Mt. St. Joseph, \$380.00  
Mari Mileham, Teaching Math and Science, Ohio Dominican University, \$1,587.00  
Nathaniel Eigher, Ohio Instructional Leadership, Concordia University, \$1,179.00  
Nathaniel Eigher, Ohio School Evaluation and Change Process, Concordia University, \$393.00

Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**APPROVAL OF A RESOLUTION RECOGNIZING THE DISABILITY RETIREMENT OF A CERTAIN EMPLOYEE**

**(041709)** – Mr. Fiore moved the adoption of the following resolution:

WHEREAS, the Board of Education employs Steve Tranter as a teacher; and  
WHEREAS, Mr. Tranter has applied for disability retirement through the State Teachers Retirement System; and  
WHEREAS, the State Teachers Retirement System has approved such application;  
WHEREAS, The Board of Education desires to recognize the leave status of Mr. Tranter.  
NOW, THEREFORE BE IT RESOLVED, by the Board of Education, that after careful consideration and evaluation of the information before it:

Section 1. The Board hereby recognizes the approved application for disability retirement for Steve Tranter. Mr. Tranter shall be considered in a leave of absence, entitled to return to employment with the Board in accordance with Ohio law.

Section 2. The Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, ORC.

Section 3. This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education that may be inconsistent or duplicative with the provisions of this resolution.

Mrs. Johnston seconded the motion and the roll being called upon the question of the adoption of the resolution, the vote resulted as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**APPROVAL OF MINUTES (041710)** Mrs. Johnston moved, seconded by Mrs. Aichholz, to approve the minutes of the March 14, 2017 regular meeting, as written. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**APPROVAL OF MINUTES (041711)** Mrs. Johnston moved, seconded by Mrs. Aichholz, to approve the minutes of the April 11, 2017 special meeting, as written. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

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**APPROVAL OF FINANCIAL REPORTS (041712)** Mrs. Johnston moved, seconded by Mrs. Aichholz, to approve the financial reports as presented for the month ended March 31, 2017. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**APPROVAL OF NEW CONTRACT (041713)** Mrs. Johnston moved, seconded by Mrs. Aichholz, to approve a contract with The Hamilton County ESC in the amount of \$262,246.00. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**APPROVAL OF NEW CONTRACT (041714)** Mrs. Johnston moved, seconded by Mrs. Aichholz, to approve a contract with The Hamilton County ESC for service for All Saints School. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**APPROVAL OF NEW CONTRACT (041715)** Mrs. Johnston moved, seconded by Mrs. Aichholz, to approve a contract with The Hamilton County ESC for service for Cincinnati Country Day School. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**APPROVAL TO AWARD BID (041716)** Mrs. Johnston moved, seconded by Mrs. Aichholz, to approve the low bid by Venmar CES c/o WRP Associates in the amount of \$136,000.00 to provide air handling unit for the Indian Hill Athletic and Performing Arts Renovation. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**ACCEPTANCE OF DONATIONS (041717)** Mrs. Johnston moved, seconded by Mrs. Aichholz, to accept the following donations:

Great Lakes Remodeling to the Robotics Club, \$50.00  
IH PTO to the High School, Adjustable Desk Pilot Program, \$599.82  
IH PTO to the Primary School, Spotlight Proceeds, \$2,100.00  
IH PTO to the Elementary School, Spotlight Proceeds, \$2,100.00  
IH Foundation to the High School, Adjustable Desk Pilot Program, \$899.73  
Willis Music to IH Music Department, Fundraiser, \$500.00  
Red Robin to the Elementary School, \$29.50  
IH Boosters to IHEVSD in Monetary and Material Donations, 1/13/17-4/10/17, \$6,575.21

Mrs. Kuhn spoke to the Board regarding the success of the Adjustable Desk Pilot Program.

Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

**COMMITTEE REPORTS**

INDIAN HILL PUBLIC SCHOOLS FOUNDATION – Mr. Fiore spoke about a proposed partnership between Indian Hill Exempted School District and the Indian Hill Public Schools Foundation, that would raise donated dollars to fund a complex in the common area of the Indian Hill Athletic Complex. This project has been dubbed “Home of the Braves.” The Board discussed that \$800,000-1,000,000 was already reserved in the capital plan to accommodate renovating the football locker rooms. This money would be used in conjunction with the funds raised. Mrs. Aichholz raised the question of how much money would need to be collected to begin project. Mr. Davis stated that some donors may want

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to enter agreements to pay over a number of years. Mr. Fiore said this would have to be analyzed over the next few months and would be part of the feasibility study. With no further discussion;

**MEMORANDUM OF UNDERSTANDING (041718)** Mr. Fiore moved that the Board of Education enter into the following Memorandum of Understanding with the Indian Hill Public Schools Foundation

This Memorandum of Understanding (the “MOU”) is made and entered into by and between the Indian Hill Schools Board of Education (the “Board”) and the Indian Hill Public Schools Foundation (“the Foundation”) as of the date this MOU has been signed by both parties as indicated below.

Recitals

- A. The Board sees a need to build an athletic complex on the south end of the current high school stadium near the baseball and softball fields (the “New Complex”). The funding required to complete the construction of the New Complex will be in the \$4.5 million range for phases one and two. The New Complex encompasses a two story brick building and welcome plaza. The building includes concession stands and restroom facilities for the upper fields, multiple locker rooms and meeting rooms for the lower field, a viewing deck and flexible use rooms on the upper level.
- B. The Board has budgeted between \$.8 million and \$1 million to refurbish a current locker room and athletic storage area in the high school gymnasium. This amount will be maintained within the school district’s capital planning budget in anticipation of a successful capital campaign and put towards the final cost of the New Complex.
- C. The Board has requested that the Foundation take on responsibility for a capital campaign to raise private funds of approximately \$3.7 million to \$3.9 million that will be necessary to complete the funding for the construction of the New Complex (the “Campaign”), and the Foundation desires to act in such capacity.

NOW, THEREFORE, the parties agree as follows:

- 1. Feasibility Study. The Foundation will engage a campaign consultant, upon such terms as the Foundation deems reasonably acceptable, to conduct a feasibility study for the Campaign. The fees payable to the campaign consultant for the feasibility study will be provided by the Board to the Foundation (upon the Foundation’s written request therefor from time to time) with the understanding that such fees will be reimbursed by the Foundation. The Foundation will reimburse such fees as follows:
  - a. if, based on the feasibility study, the Board and the Foundation do not jointly agree to move forward with the Campaign, then the fees will be reimbursed out of the Foundation’s separate funds within thirty (30) days after a written request therefor from the Board; or
  - b. if, based on the feasibility study, the Board and the Foundation jointly agree to move forward with the Campaign, then the fees will be reimbursed solely out of the Campaign funds raised by the Foundation within thirty (30) days after the conclusion of the Campaign.
- 2. Campaign Responsibility. If, based on the feasibility study, the Board and the Foundation jointly agree to move forward with the Campaign, then the Foundation will assume sole responsibility for the Campaign, including, without limitation, engaging a campaign consultant to support the Campaign. Prior to engaging the campaign consultant, however, the Board and the Foundation will jointly develop a written plan for the Campaign, which will address fundraising goals, timing, quiet periods, communications, requirements for naming rights, and other related issues (the “Campaign Plan”). The Foundation will be the exclusive fundraising

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entity for the project and the Board and the Foundation will use their best efforts to ensure that all private funds raised for the construction of the New Complex flow through the Foundation.

3. Engagement of Campaign Consultant. The Foundation will engage the campaign consultant, upon such terms as the Foundation deems reasonably acceptable but consistent with the terms of the Campaign Plan, to provide support for the Campaign. The fees payable to the campaign consultant to support the Campaign will be provided by the Board to the Foundation (upon the Foundation's written request therefor from time to time) with the understanding that such fees will be reimbursed by the Foundation. The Foundation will reimburse such fees solely out of the Campaign funds raised by the Foundation within thirty (30) days after the conclusion of the Campaign.
4. Additional Expenses. The Board and the Foundation acknowledge that during the course of the Campaign, the Foundation may incur additional expenses in connection with the Campaign including, without limitation, expenses for printing, postage, and additional payroll (the "Additional Expenses"). The funds for the Additional Expenses will be provided by the Board to the Foundation (upon the Foundation's written request therefor from time to time) with the understanding that such funds will be reimbursed by the Foundation. The Foundation will reimburse such funds solely out of the Campaign funds raised by the Foundation within thirty (30) days after the conclusion of the Campaign.
5. Naming Rights. The Board will be asked to approve of the naming rights proposal as created by the campaign consultant. The Foundation and the Board will form a committee to approve naming rights during the Campaign.
6. Design and Contracting. The Board is responsible for all design and contracting work for the New Complex in accordance with the District's best vision and practices. Any change of plans that results in an increase in the construction costs for the New Complex beyond \$4.5 million will be borne by the Board. The Board, informed by the Foundation regarding Campaign progress, will make a decision no later than December 2018 regarding work to begin no later than in 2019.
7. Amendment. This MOU may only be amended via a separate written instrument signed by both parties.

Mrs. Johnston seconded the motion and the roll being called upon the question of the adoption of the resolution, the vote resulted as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye

No other committees had reports.

**PUBLIC COMMENTARY –**

Eric Fitzpatrick, 8530 Sturbridge Drive, commented on the adopted 2017-2018 calendar. He stated that he would like to see the beginning date moved to the following Monday. He stated it was very hot in August and that the buses became very hot. He also stated his concern about the ramifications of the early start time for other community organizations.

Arline Pique, 2018 Gilcrest Farm, thanked the Board for allowing her to serve the district. She applauded the district for the high expectations and the awareness of importance of incorporating technology in teaching & learning. There is a terrific team in place, makes it easier for me to make this decision. Never worked with anyone better than Mark Richardson. Thank you for all of your support – yours, the admins, the faculty. It's been an amazing time here.

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Dr. Hooker thanked her, for both himself and on behalf of the Board for her dedicated service. He agreed that Mr. Richardson would do a wonderful job.

No more public comments.

**ADJOURNMENT (041719)** Mr. Fiore moved, seconded by Mrs. Lewis, to adjourn the April 18, 2017 regular meeting of the Indian Hill Board of Education at 7:49 p.m. Roll call vote was as follows:

Mrs. Aichholz, aye  
Mrs. Johnston, aye

Mr. Fiore, aye  
Mrs. Lewis, aye

Dr. Hooker, aye



**Board President**



**Treasurer**